INTERNET / COMPUTER USAGE

Introductory Statement

The Jefferson County Library System (JCPLS) is committed to its role in serving the information and learning needs of all its citizens. The Internet is seen as another tool or resource to be used in accordance with library policies. The purpose of access is to provide the community access to materials and information resources beyond the confines of the library's collection. However, not all sources on the Internet provide information that is accurate, complete, current, legal or philosophically acceptable to all citizens and may not meet the library's collection development standards.

Usage and Responsibility

Each library responds to the needs of its immediate community. Due to this responsiveness, procedures may vary from library to library with respect to public computer access, computer sessions times, etc. Please feel free to ask the library staff for clarification of their procedures, if desired.

The library does not restrict access to the Internet. Parents or legal guardians of juveniles, not the library staff, are responsible for their children's access and use of the Internet and the public access computers.

All users of the computer and the internet are expected to use these resources in a responsible manner, consistent with the educational and informational purposes for which they are provided and to follow the rules and regulations of JCPLS, and processes as set by each library to meet its unique community needs.

Library staff reserves the right to monitor the use of public access computers to ensure compliance with this policy.

Examples of unacceptable use include, but are not limited to:
1. Viewing pornographic materials;
2. Violation of computer system security;
3. Damaging or altering software and/or hardware components;
4. Unauthorized use of computer accounts, access codes, etc.;
5. Violation of software licensing agreements;
6. Violation of local, state or federal laws;
7. Violation of network usage policies and regulations;
8. Attempting to modify or gain unauthorized access to files, passwords or data belonging to others;
9. Activities that disrupt library customers and/or staff.

Violations of the Rules and Policies

Customers violating these rules and policies will be advised of the library's policies and asked to comply. Customers who repeatedly violate these rules after previous warnings will be restricted from using the computers on that occasion. The library and its staff reserve the right to prohibit violators from future access or use of the computer and/or online services.

COMPUTER FILTERS

In accordance with the Children's Internet Protection Act (CIPA) regulations, the Jefferson County Public Library Board has installed filters on its computers. A staff member will disable the filter on the request of a patron 18 years of age or older. Library staff will respect customer confidentiality, however, since computer screens are visible to others, they cannot be considered private. Library staff reserves the right to ensure compliance with this policy.

WIRELESS INTERNET

In accordance with the American Library Association Library Bill of Rights, JCPLS provides unrestricted access to the Internet at every Library site, including through its wireless networks, where available.

By choosing to use this free wireless service you agree to abide by the Library's Internet Policy that prohibits abusive or illegal activity while using the Library's Internet service.

This service is free of charge and subject to the terms and conditions of use as follows:

Limitations & Disclaimers

- Wireless access is provided as a public service free of charge on an as-is basis with no guarantee and no warranty. The library's Wireless network is subject to periodic maintenance and unforeseen downtime.
- Information passing through the Library's wireless access is not secured and could be monitored, captured, or altered by others. There are risks involved with connecting to a public wireless connection, such as possible viruses, malware, loss of data, possible hacking/snooping by others connected, possible hardware/software failure. It is your sole responsibility to protect your information from all risks associated with using the Internet, including any damage, loss, or theft that may occur as a result of your use of the Library's wireless access.
- All Wi-Fi users should have up-to-date antivirus software installed on their computers.
- The laptop owner is responsible for setting up their equipment to access the Jefferson County Public Library System Wireless network. Library staff is not permitted to handle your laptop or peripheral equipment. Library staff is not allowed to configure patrons' laptops, nor can they provide any more than general assistance in getting connected to the wireless network.
- The Library assumes no responsibility for the safety of equipment; users must keep their equipment with them at all times.
- In using this free Internet access, you agree and hereby release, indemnify, and hold harmless, the Jefferson County Public Library System, Jefferson County, the City of Dandridge, the City of Jefferson City and the City of White Pine, its board, officers and employees, and any affiliate, from any damage that may result from your use of this wireless access.
- While using this wireless access, you acknowledge that you are subject to, and agree to abide by all laws, and all rules and regulations of the Jefferson County Public Library System, Jefferson County, the State of Tennessee, and the federal government that is applicable to Internet use.
- At its sole discretion, the Jefferson County Public Library System may terminate this public service at anytime without prior notice.
- Printing may be available via the wireless connection dependent on the library. Please check with library staff to see if wireless printing is available. At all libraries if the user desires to print, the file can be saved to a flash/thumb drive or emailed to themselves and printed from a public computer in the Computer Lab for a nominal fee per page.
- Any attempt to circumvent library procedures or any unauthorized attempt to access or manipulate library equipment will result in permanent disconnection from the library's Wi-Fi network.
- If you do not agree to the above terms, please disable your wireless connection or turn off your computer.

Connecting to the network requires a laptop computer with wireless capability supporting the WiFi standard (also known as IEEE 802.11b/g).

PATRON USE OF ELECTRONIC DEVICES AND PERSONAL EQUIPMENT

1. Please silence cell phones while inside the building.
2. Confine cell phone conversations to outside of the building.
3. Patrons may use personal laptop computers and other electronic devices in the Library. Patrons may use the Library's public WiFi, but efforts to bypass the security of the Library's network or gain unauthorized access to other computers and systems is prohibited.
4. Patrons using other personal audio or video equipment may not interfere with Library business or disturb other patrons.
5. Cords for personal equipment may not present a hazard.

TABLET AND LAPTOP POLICY

Tablet & laptop availability and their check out procedures may vary from library to library. Please ask library staff for clarification.

Library Tablets and Laptops have no filtering (blocking software), therefore they can only be used by patrons 18 years of age or older. The tablets and laptops may not be used to engage in illegal activities or disturb other patrons. If asked to refrain, users must comply immediately. Failure to comply may result in loss of computer privileges.

The library assumes no responsibility for any damage to library users' personal devices, software, files and/or equipment. Library staff may not be available for technical support.

Borrowers who wish to print from a tablet or laptop should consult a library employee. The borrower must not leave the tablet or laptop unattended. If an unattended tablet or laptop is retrieved by a staff member, the borrower's tablet and laptop borrowing privileges will be suspended.

A borrower's files will be automatically erased from the laptop when it is shut down. Therefore, borrowers wanting to preserve their files should save them on a USB flash drive or email the files to themselves.

Removal of a library tablet or laptop outside of library procedure will be considered theft. All applicable laws will apply.

Tablet and Laptop Liability

The borrower is financially liable for any lost, stolen or damaged tablet or laptop. Fees for tablets and laptops will be processed the same way as fines or fees for other library materials.

Description	Fees
Lost or damaged power cord	Replacement cost + $20 processing fee
Damaged tablet or laptop	Repair cost (up to replacement cost) + $20 processing fee
Lost or stolen tablet or laptop. (If tablet or laptop is stolen, the borrower is responsible for submitting a police report to the library director.)	Replacement cost + $20 processing fee