

JCLB Minutes
March 11, 2021

Meeting conducted via Zoom. It was necessary for this meeting to be held electronically in order to protect the public health, safety, and welfare in light of the coronavirus.

Members in attendance: Bethany Hopkins,, David Phillips, Donna Phillips, Jack Kramer, Joseph Malgeri, Billie Parrott, Jennifer Stoneking-Stewart, Matthew Jordan, Sara Beth Minton, Carolyn Allen, Jenny Koella, Tracy Cagle

Meeting called to order by Chair, Jack Kramer

Minutes of the January meeting were submitted, Chairman Kramer notes that editing needs to occur to the minutes. Paige Bolton made a motion to accept the minutes subject to editing.

Second by Billie Parrott

Approved

Chairman Kramer notes that he has no correspondence to present to the board.

Financial report submitted by Carolyn Allen: She reports that in preparation for the 2021-22 budget all the library directors have reported. There is a meeting on Tuesday the 16th of March to review with the county finance department library budget requests. Most recent financial report was received Feb 18, 2021 and reflects January spending. All four library directors have been helpful and prompt. Numbers will be ready to compare to MOE in July. She is also working on a report for the directors individually regarding their spending,

Regional director Matthew Jordan has emailed the board regarding the effect of inflation on the library budget. Jack asked Carolyn to raise the issue of inflation with the county at the meeting on Tuesday.

Director Minton will attend the town Hall meeting in White Pine.

Directors discussed requesting additional funds.

Regional Directors report: Matthew Jordan

February budget requests

March-a new state Library building

Electronic allowances for board meetings has been extended to April 28, 2021.

Library directors reports:

Bethany Hopkins-Dandridge

Reports that she uses an ipad for a cash register and could use a Square if the county would approve.

David Phillips-Jefferson City

Reports that one of his substitutes has resigned

He must submit an inventory for both the Jefferson City and Jefferson County

The Jefferson City Friends of the Library bought a book return cart.

Donna Phillips-Parrott Wood

Her report stands as submitted

Sara Beth Minton-White Pine

Her report stands as submitted

She does report that the purchasing order process is taking longer than usual because the county staff is working from home

Friends of the library summer program for 2020 was successful and planning for 2021 has begun

Joe Malgeri made a motion to approve salvage requests

Marilyn Barr seconded

The motion passed

No policy committee reports

No personnel committee reports

Paige Bolton reported on Image Evaluations she has conducted and will send those out to the rest of the board. All library directors were given copies.

Donna Phillips at Parrott Wood, in response to the Image Evaluation, will get signs for the library posted throughout the community.

Sara Beth Minton reports that her Friends of the Library group is inactive but there is money in their account. Board members suggested ways to rebuild that group.

New Business

Matthew Jordan reports that there is discussion at the state level of doing away with regional library board members. If that occurs, it will require that we modify our policy and procedures. Matthew reviewed the regional board history.

No Old Business

The next Jefferson County Library Board will meet on May 13, 2021 at 6pm.

Move to adjourn by Paige Bolton

Seconded by Carolyn Allen

The meeting was adjourned.