

Jefferson County Library Board Minutes  
November 12, 2020

The meeting was held electronically via Zoom.

Members in attendance: Bethany Hopkins, Carolyn Allen, David Phillips, Donna Phillips, Jack Kramer, Joseph Malgeri, Billie Parrott, Marilyn Barr, Jennifer Stoneking-Stewart, Matthew Jordan, Sara Beth Minton, Tracy Cagle

There were no visitors

The meeting was called to order at 6:03pm by Chairman, Jack Kramer.

The agenda was passed.

September minutes, having been sent electronically were approved

The minutes for the called meeting on October 1, 2020 having been sent electronically, were approved.

Treasurer's Report:

Carolyn Allen reported that the MOE was modified and approved and sent to the state. The preliminary budget report was submitted electronically to the county.

All budget requests and grant requests are to be sent to budget chair, Carolyn Allen using the appropriate form. Carolyn reminds us that we will be in budget prep in January once again.

Directors are asked to consider using new codes for line items. Carolyn has gotten approval to use new codes.

Directors Reports:

Matthew Jordan reports that the new MOE has been submitted. His report stands as submitted.

Bethany Hopkins, Dandridge: Temperatures taken at the desk which cause a bottleneck. She has gotten an additional thermometer.

Beacon Grant can benefit all libraries. She reports how to apply for the grant using videos.

David Phillips, Jefferson City: Report stands as submitted.

Donna Phillips, Parrott-Wood: Report stands as submitted. She would like for the board to look at the requested hours and vote on approving. Donna reports that she is asking for earlier hours because evening use is low.

Jack Kramer moved to approve new hours for Parrott-Wood Library. Motion seconded by Joe Malgeri. Motion passed.

Sara Beth Minton, White Pine: Report stands as submitted.

She is working on Food for Fines and Long range planning

Committee Reports:

None

New Business:

The board will need to replace member Billie Parrott who is rotating off the library board. Libraries should post the opening at all locations. Jack requested a post be submitted to the newspaper. He also suggested that librarians contact their Friends of the Library groups for suggestions. Jack hopes to get a name by February 2021. Diversity is important.

Old business: None

The next meeting is scheduled for Thursday, January 14, 2021 at 6:00pm. If we are meeting in person, it will be held at the White Pine branch.

Joe Malgeri moved to adjourn. The motion was seconded by Jennifer Stoneking-Stewart