

Jefferson County Library Board Meeting
September 10, 2020
Minutes

This meeting was held at Jefferson City Public Library at 6:00 pm. Teleconference call was available for the ones who were unable to attend in person due to Covid-19 concerns.

Meeting Called to Order: by Chairman, Jack Kramer

Roll Call Was Taken: A roll of attendance was taken for library directors and board members as the meeting was being conducted.

Motion to Approved July 9, 2020 Minutes by: Joseph Malgeri

Motion Second by: Jessica Churchwell

Corrections to the minutes: Corrected Sara Beth Minton middle name.

Motion Passed

Financial Reports

Carolyn Allen presented the MOE Report and Budget Report. Mrs. Allen stated she is scheduling a meeting with the county Finance Office to get the corrected expenditures amount for the MOE she will work with Matthew Jordon, Regional Director to complete the MOE. Mrs. Allen stated she will send the directors the Financial statements from Jessica Elder.

Director's Reports

Clinch River Regional Report: Matthew Jordan presented this report. Please see Mr. Jordan's report.

Dandridge Memorial Library: Bethany Hopkins, Director stated her report stands. She stated the library is short on substitutes at this time. She joined us via teleconference. Please see her report.

Jefferson City Public Library: David Phillips, Director stated his report stands as is. Please see his report.

Parrott-Wood Memorial Library: Donna Phillips, Director stated her report stands as is. Please see her report.

White Pine Public Library: Sara Beth Minton, Director stated her report stands as is. She did request for the board to consider letting her apply for PLMI Program through the state of TN.

Motion was made by: Joseph Malgeri to let Sara Beth Minton apply for the PLMI Program.

Motion was second by: Paige Bolton

Motion was passed.

Committee Reports

Paige Bolton will replace Laura Darby on the Long Range Committee. There was a discussion to setup a special meeting to approve Jenifer Stewart to be submitted to the Jefferson County Commission in October for approval to be new library trustee. This special meeting will also address Carolyn Allen, Billie Parrott, and Jessica Churchwell committing to a second term on the library board.

New Business

The library director's David Phillips, Sara Beth Minton, and Donna Phillips proposed to offer new hours for the public to help with internet issues for the children doing virtual classes. Bethany Hopkins does not see a way she can participate in this due to being short staffed.

Motion was made by Paige Bolton to let each director decide what was best for his/her library. Each director may adjust the library's hours to fit the needs for the school aged children during Covid-19.

Motion Second by Jessica Churchwell

Motion Passed

Old Business

No old business

Next Meeting: of the Jefferson County Library Board is scheduled for Thursday, November 12, 2020 at 6:00pm at White Pine Public Library.

Motion to Adjourned by: Paige Bolton

Second Motion to Adjourned by: Jessica Churchwell

Motion to Adjourned Passed

Adjourned at 7:04 pm

Jack Kramer, Chairman

Date

Tracy Cagle, Secretary

Date