

JEFFERSON COUNTY LIBRARY BOARD

MINUTES

January 27, 2022

Date: January 27, 2022

Location: Jefferson City Public Library

Board Members Present: Carolyn Allen, Paige Bolton, Melissa Hensley, Jenny Koella, Jack Kramer, Gabriella Pettit, Jennifer Stoneking-Stewart

Library Directors: Bethany Jones, Sara Beth Minton, David Phillips, Donna Phillips, Matthew Jordan, Clinch River Regional Director

Library Assistants/Clerks: None

Guests: None

The meeting was called to order by Chairman Jack Kramer.

Approval of Previous Meeting Minutes:

Melissa Hensley made a motion to approved November 2021's meeting minutes. The motion was seconded by Jenny Koella. A vote was taken, and the motion passed unanimously.

Financial Report:

Treasurer Carolyn Allen gave a brief tutorial on the Statement of Expenditures report to the board, which included the ARPA Grant.

Directors' Reports:

Clinch River Regional Report - Matthew Jordan

The regional reports for December 2021 and January 2022 were reviewed. Matthew highlighted the 75th anniversary of the Clinch River Regional Library that was in December's report. Also discussed was the recently released 2021 State Standards report.

Dandridge Memorial Library (DML) - Bethany Jones

In addition to the submitted report, Bethany gave kudos to Sara Beth Minton on the wonderful article in the current issue of the *Standard Banner*. Bethany also announced that she would be asking for a budget increase this year. She will be asking for increases in part-time hours, communications line-items, books and media, office supplies, etc., and other increases due to inflation. Each library director stated they would be doing the same.

Carolyn asked if there were any new developments regarding TDOT/City of Dandridge/Library Building. Bethany discussed that Dandridge City Council had a closed-door meeting regarding the issue and doesn't believe progress has been made as of this meeting since there needs to be an appraisal of the building, etc.

Jefferson City Public Library (JCPL) - David Phillips

David asked for approval of JCPL's disaster plan policy. Melissa Hensley made the motion for approval while Jennifer Stoneking-Stewart seconded the motion. A vote was taken, and the motion passed unanimously.

David added that the annual county inventory list has been completed and sent.

The new Creative Aging art classes will begin next week.

The Third Annual Seed Swap is set for 1/28/2022 by the Friends of the Library. WVLT was at the library this week to do a story on the upcoming event.

David is looking to start a trial run of doing away with the \$5.00 DVD set deposit.

Parrott-Wood Memorial Library (P-W) - Donna Phillips

In addition to the submitted report, Donna announced that P-W has been selected as a recipient of an *American Rescue Plan: Humanities Grants for Libraries* award. Per the notification, the board and library need to refrain from making any public announcements until the 'go-ahead' from the American Library Association (ALA) - hopefully in February. P-W is continuing to apply for a least five more grants.

White Pine Public Library (WP) - Sara Beth Minton

Report as submitted.

Copies of reports attached.

Salvage Reports:

DML had a salvage request for approval. Jenny Koella made the motion to approve the salvage request. Melissa Hensley seconded the motion. A vote was taken, and the motion passed unanimously.

A copy of the salvage report is attached with DML Director's report.

Committee Reports:

Bylaws and Policy - N/A

Long Range Planning - N/A

Nominating - Nominating committee made a motion to recommend Jennifer Stoneking-Stewart and Paige Bolton for another board term - but wording will need to be amended regarding Jennifer's regional status. Jack to take to County Commission for approval once he has revised the wording. It was discussed again that the board's Bylaws and Policy needs to be amended to reflect the Board's approval (approved on 09/23/21) regarding the absorption of the current regional board members which is included below.

"Since an Amendment to TCA Library law as signed by Governor Lee to dissolve regional library boards on July 1, 2022, it is the Long Range Planning committee's recommendation to absorb our regional board members to bring the total of the Jefferson County Library Board to nine. Current regional board members will maintain their current terms/appointment schedules. Future replacements for these two

positions will be filled in accordance with library board policy.”

Personnel - N/A

New Business: N/A

Old Business:

Carolyn and David discussed the 'County/City funding committee' to help develop a more justifiable budget. Currently, there has not been any movement on the issue.

Melissa Hensley made a motion to adjourn the meeting; motion was seconded by Jenny Koella. A vote was taken, and the motion passed unanimously.

Meeting adjourned.

The next scheduled board meeting of the Jefferson County Library Board will be March 10, 2022, at 6:00PM at Parrott-Wood Library.

Jack Kramer, Chairman

Paige Bolton, Secretary