

JEFFERSON COUNTY LIBRARY BOARD

MINUTES

September 09, 2021

Date: September 9, 2021

Location: Jefferson City Public Library

Board Members Present: Paige Bolton, Jenny Koella, Jack Kramer, Jennifer Stoneking-Stewart (via phone)

Library Directors: Bethany Hopkins, Donna Phillips, Sara Beth Minton, Matthew Jordan, Clinch River Regional Director

Library Assistants/Clerks: None

Guests: Linda McCall

The meeting was called to order by Chairman Jack Kramer.

Introductions were made to welcome guest Linda McCall. Linda and the two new city representatives (Gabi Pettit and Melissa Hensley) will be approved at a special called meeting on September 22, 2021, since there wasn't a quorum present at this meeting. This approval will then be sent to County Commission for appointment.

Approval of Previous Meeting Minutes:

Since a quorum was not available, the previous meeting minutes (July 8, 2021) could not be approved at this meeting.

Financial Report:

No financial report was given.

Directors' Reports:

Clinch River Regional Report - Matthew Jordan

The regional reports for August and September 2021 were reviewed. The 2021 Trustees Workshop will be held virtually this year via Zoom. The date has been rescheduled to Tuesday, September 28. Matthew to send out registration information.

Dandridge Memorial Library - Bethany Hopkins

Report as submitted. Did discuss that since the Scots - Irish festival has been canceled, the Foundation will have to plan on an alternative for their annual Book Sale.

Jefferson City Public Library - David Phillips

Since David was on vacation, see Report as submitted.

Parrott-Wood Memorial Library - Donna Phillips

Report as submitted. Donna addressed the issues the library has been having with vagrants on the property. It was discussed what the library's rights are since PW is the only library not inside a city. Chairman Kramer to follow-up with County Attorney, Human Resources, etc. Donna to follow-up with Mayor Potts and David Longmire (Director of Facilities). Also, congratulations to Donna for her 20th year work anniversary this coming October.

White Pine Public Library - Sara Beth Minton

Report as submitted. Sara Beth discussed safety protocol for WP regarding COVID and current active cases.

Copies of reports attached.

Committee Reports:

Bylaws and Policy - N/A

Long Range Planning - Paige Bolton discussed the policy change of the two regional board members. There was also a conversation regarding each library's long-range planning/technology planning.

Nominating - N/A

Personnel - N/A

New Business:

Chairman Kramer presented the new committees list to the board.

A special called meeting notice will be sent for September 22, 2021, at 6:00 pm at the Jefferson City Public Library. Only the following will be discussed:

1. Forward the three board applicants to the County Commission for appointment.
2. Approval of the change to policy for the two regional board members.
3. Approval of July's board meeting minutes.

The next scheduled board meeting of the Jefferson County Library Board will be November 4, 2021, at 6:00PM at the Jefferson City Public Library.

The meeting was adjourned by Chairman Jack Kramer.

Jack Kramer, Chairman

Paige Bolton, Interim Secretary