



## Jefferson County Library Board Application

In order to provide quality library service to Jefferson County, the Jefferson County Public Library System requires a working team of Library Directors and a Library Board who are informed and make the necessary decisions. It is critical that each person appointed to the Library Board be willing to perform the duties of a board member. Board members receive no payment for their work.

The Library Board is composed of nine members who are appointed by the Jefferson County Commission. The term of office is three years, and a board member may only serve two full consecutive terms, in addition to any prior unexpired term they may have been appointed to fill. Individuals may be appointed again after a three year break in service. The Board will actively seek applicants to fill any vacancy that occurs.

Prospective Board members should be aware of the following criteria, which will be used by the other Board members of the Jefferson County Public Library System in evaluating candidates for the vacant position(s). A Board member must:

1. Commit the time that is necessary to carry out the duties of a Board member. This includes time to become and stay knowledgeable about public library issues, to attend Board meetings, and to carry out Board assignments.
2. Be genuinely interested in public libraries and understand the importance of public libraries in meeting the educational, recreational, and informational needs of the community.
3. Understand the local community, its social and cultural needs, and be willing to communicate those needs to the Board.
4. Be able to work with others to reach a common goal.
5. Be open-minded, intellectually curious, and respectful of the opinions of others.
6. Have the courage to plan creatively and direct the effective implementation of those plans.
7. Be able to withstand pressures and prejudice that would restrict or prevent equal library service to all.

### What Board Members Do

- set library policy
- employ and evaluate the director
- plan for the future
- monitor the library's effectiveness
- be an advocate for the library
- fiscal oversight
- do anything else necessary for the proper management of the library

If a candidate has questions or requires additional information, please contact a current Board member or attend a Board meeting. Board meetings are held the second Thursday of every other month (starting in January) at 6:00 P.M. The meeting place rotates to each branch library in the county, so be sure to verify which location.

Library Board Application for Appointment

Name \_\_\_\_\_

Residence Address \_\_\_\_\_

Business Name \_\_\_\_\_

Business Address \_\_\_\_\_

Occupation/Profession \_\_\_\_\_

Business Phone \_\_\_\_\_ Home Phone \_\_\_\_\_ Email \_\_\_\_\_

I have been a resident of Jefferson County since: \_\_\_\_\_

I am a registered voter: Y\_\_\_\_\_ N \_\_\_\_\_

Are you presently an employee of a municipality or government entity? Y\_\_\_\_\_ N\_\_\_\_\_

Do you currently serve on a local government board, elected or non-elected? Y\_\_\_\_\_ N\_\_\_\_\_

I am able to attend a 6:00 p.m. meeting, typically the 2<sup>nd</sup> Thursday of every other month: Y\_\_\_\_\_ N\_\_\_\_\_

Please describe any qualifications [work experience, education, attributes, skills/training] that you feel would provide positive input to the work of the library board. *Please use another sheet of paper if necessary.*

Please indicate those areas in which your knowledge would be of benefit to the library board:

\_\_\_\_Finance

\_\_\_\_Personnel

\_\_\_\_Long Range Planning

\_\_\_\_Legal

\_\_\_\_Technology

\_\_\_\_Building Programs

\_\_\_\_Public Relations

\_\_\_\_Management

\_\_\_\_Governmental Relations

Would you be interested in being an officer of the Board? Yes / No If yes, which one(s)

Chair

Vice Chair

Treasurer

Secretary

Please describe any former or current public service activities and accomplishments in the community [school groups, service clubs, other boards or commissions].

Please explain why you are interested in becoming a library board member.

Please discuss briefly the goals and directions that should be important to this Board.

What do you see as the library's role in the future?

One thing you think the library currently does very well:

One thing that could be done to make library service even better is:

Other comments:

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*Signature*

*Date*