

## Jefferson County Library Board

### Minutes

October 14, 2024

**Date:** October 14, 2024

**Location:** Jefferson City Public Library

**Board Members Present:** Rex Kitts, Kay Rutherford, Ralph Tucker, Susan Underwood, and Kyndall Wright

**Library Directors:** David Phillips, Sarabeth Phillips, Bethany Jones, Matthew Jordan

**Guests:** Heidi Thomas

The meeting was called to order by Board Vice-Chair, Rex Kitts, at 6:01pm.

Kyndall Wright, Board Secretary, recorded the minutes.

#### **Comments by Guests:**

Heidi Thomas states that she is glad we were able to organize this meeting and get on tomorrow's Budget Committee meeting agenda.

#### **New Business:**

- Rex clarifies for all present that the purpose of tonight's meeting is to discuss the salary increase request, which will be presented to the Budget Committee the following evening.
- Heidi asks what the total amount is that the libraries are requesting and Sarabeth Phillips responds that the final number is \$29,639. See attached file (page 1) for exact number breakdowns.
- Ralph makes a motion to approve the attached increases in starting pay for all Library Assistants, Library Clerks, and Library Substitutes, and to increase the pay rate of all current staff not receiving this minimum of \$15.00/hour for full-time and \$12.00/hour for part-time library employees.
  - Susan seconds this motion; all present board members are in favor; motion passes.
- Ralph makes a motion to appoint David Phillips as the spokesperson to present this request at tomorrow's Budget Committee meeting; Kay seconds this motion; all present board members are in favor; motion passes.
- The Board discusses the current need to fill Board Member vacancies and fill two officer positions.

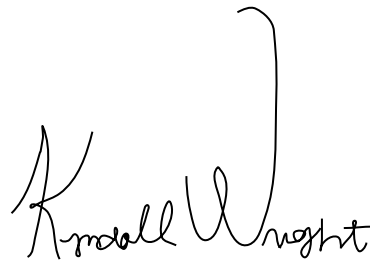
- Rex appoints Ralph and Susan to serve on the Nomination Committee to help fill Board vacancies and work out officer roles.
- Ralph makes a motion to adjourn at 6:58pm; Susan seconds this motion; motion passes.

The next meeting will take place on November 14<sup>th</sup>, 2024, at Parrott-Wood Memorial Library.



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Rex Kitts, Vice-Chair



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Kyndall Wright, Secretary